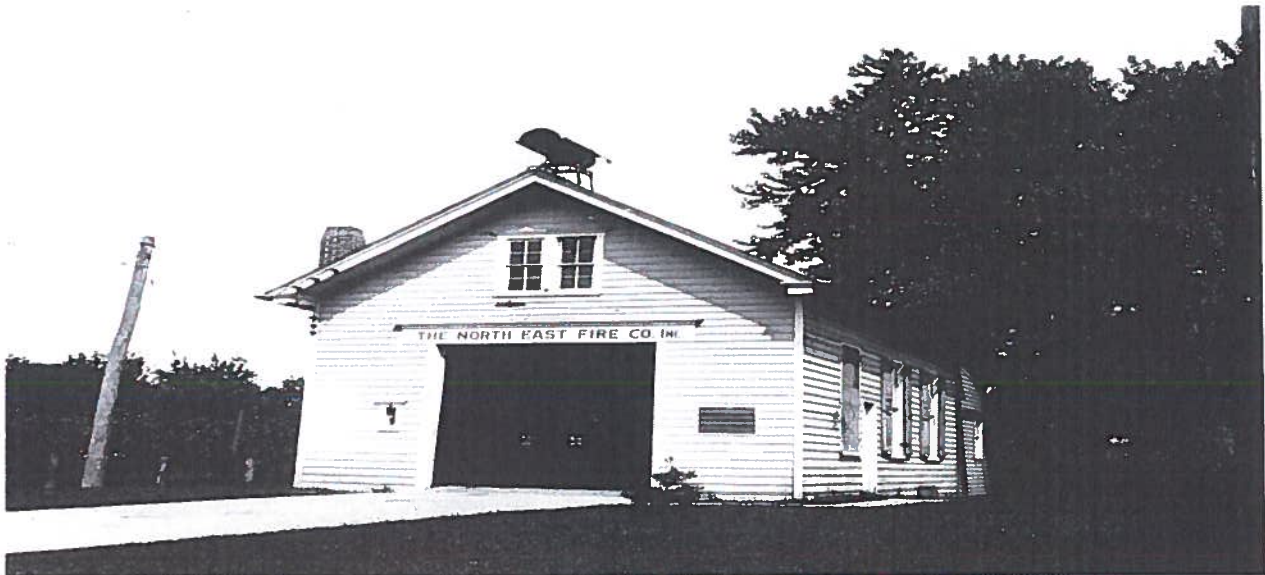


NORTH EAST FIRE COMPANY, INC.



MAILING ADDRESS:

210 S. MAULDIN AVE

NORTH EAST MD 21901

(410) 287-8222

Company Web Site www.nefc4.com

A. GENERAL GUIDELINES FOR ALL CATEGORIES

1. A \$35.00 non-refundable application fee is required upon submittal of the application. Applications shall only be accepted and dropped off between the hours of 9 a.m. & 2 p.m. at 210 S. Mauldin Ave. at the front entrance to the fire Company Secretary Monday thru Friday, except holidays to receive a receipt for application fee.

2. All probationary applicants shall live within N.E.F.C. first due fire district and or geographic fire district.

3. All probationary applicants shall be sixteen (16) years of age prior to acceptance by the Board of Directors and have parent's written permission; only exception is School of Vo-Tech applicants can be fifteen (15) years of age.

4. All applicants shall be eighteen (18) years of age prior to becoming a stock holding Member of the North East Fire Company; Inc.

5. All applicants will undergo a background check

6. All Probationary members shall follow the rules, regulations, Standard Operating Guidelines (SOG), and by-laws of the North East Fire Company; Inc.

7. All Probationary members must attend the monthly board of directors meeting after being accepted. This is your time to meet, greet, and introduce yourself to the Board of Directors whose duties are governing the N.E.F.C. Corporation.

8. The Boards of Directors reserve the right to revoke membership if the applicant has failed to perform his/her duties and or meet the obligations of the North East Fire Company; Inc.

9. Upon removal or resignation from membership of the North East Fire Company; Inc. The probationary member shall:

a. Disassociate themselves from the North East Fire Company; Inc., in all ways. This includes but is not limited to the removal of all forms of advertisement of North East Fire Company; Inc. from vehicle(s) and clothing.

b. Prohibit representing or identifying himself or herself as a member of the North East Fire Company; Inc. in any manner.

10. Probationary members that are in high school or attending the Cecil County School of Technology (C.C.S.T.) shall:

a. Maintain passing grades at all times during membership in the North East Fire Company; Inc. Passing grades are defined and in accordance with the Cecil County Public School System Grading Policies.

b. Must submit to the assigned membership committee advisor every report card and interim report card for verification, within one week of receiving.

c. Must contact the membership committee advisor bi-weekly to report progress and problems.

11. Probationary members are required to track all working hours; Fire calls; Emergency Medical Services (EMS) calls; and completed requirements and obligations. Working hours are defined as, but not limited to, training, cleaning, scheduled details, and administrative work. Using the company Volunteer Length of Service Award Program (VLOSAP) forms, the tracking and documentation of hours are to be completed after each function. All documents are placed in the VLOSAP cabinet drawer located in the radio room. The Membership Committee, VLOSAP committee, Fire Officers, and EMS Officers will compile and post Quarterly reports.

12. Attendance is required at all meetings scheduled by the membership committee And/or your advisor. Failure to attend may result in disciplinary action up to and including removal from the company.

B. MEMBERSHIP CATEGORIES

1. **Fire Suppression.** North East Fire Company; Inc., membership applications are submitted to the membership committee for review and background check. After the review and background processes, all applications shall be presented to the Board of Directors for their final decision. Probationary members shall:

a. Serve no less than two year of probationary membership period with the North East Fire Company; Inc. and follow The Cecil County Firemen's Association Volunteer Length of Service Award Program By-Laws for the VLOSAP Policy and shall have 50 points per year to become a Stock holding Member of The North East Fire Company; Inc.

b. Successfully complete the North East Fire Company Inc. in house pre-basic Course within the first 60 days of membership.

c. Enroll and successfully complete the first available Maryland Fire and Rescue Institute Fire Fighter course approved by the Board of Directors within the first year of probation. In the event the probationary member fails the course, the probationary member shall successfully pass any additional attempt(s) within the 2nd year probationary period.

Note: The Board of Directors may waive “c”, above with proof of previous training or experience that is recognized by the Maryland Fire and Rescue Institute or the Pro Board Fire Service Professional Qualifications System.

d. The membership committee shall submit names to the Board of Directors for approval, to become a stock holding member once the probationary member:

(1) Responds to 100 of North East Fire Company Inc. fire/rescue calls per year.

(2) Accumulates 50 points per year by the VLOSAP system with its paper work as the tracking mechanism.

2. Emergency Medical Services. Applications for membership under Emergency Medical Services, at the North East Fire Company; Inc., are submitted to the membership committee for review and background check. After the review and background processes, all applications shall be presented to the Board of Directors for their final decision. Probationary members shall:

a. Serve no less than two year of probationary membership period with the North East Fire Company; Inc. and follow The Cecil County Firemen’s Association Volunteer Length of Service Award Program By-Laws for the VLOSAP Policy and shall have 50 points per year to become a Stock holding Member of The North East Fire Company; Inc.

b. Successfully complete the North East Fire Company Inc. in house pre-basic Course within the first 60 days of membership.

c. Enroll and pass the first available Maryland Institute for Emergency Medical Services Systems (MIEMSS) EMT-B course, approved by the Board of Directors within the first year of probation. In the event the probationary member fails the course, the probationary member shall successfully pass any additional attempt(s) within the 2nd year probationary period

Note: The Board of Directors may waive “c” above with proof of previous training or experience that is recognized by MIEMSS.

d. The membership committee shall submit names to the Board of Directors for Approval, to become a stock holding member once the probationary member:

(1) Responds to 100 of North East Fire Company; Inc. EMS calls per year.

(2) Accumulates 50 points per year by the VLOSAP system with its paperwork as the tracking mechanism.

3. **Fire Police (NON STOCK HOLDING)** Applications for membership under Fire Police, at the North East Fire Company; Inc., are submitted to the membership committee for review and background check. After the review and background processes, all applications shall be presented to the Board of Directors for their final decision. Probationary members shall:

a. Serve no less than two years of probationary membership period with the North East Fire Company; Inc. and follow The Cecil County Firemen's Association Volunteer Length of Service Award Program By-Laws for the VLOSAP Policy and shall have 50 points per year to become a Non Stock holding Member

b. Successfully complete all requirements by the Cecil County Sheriff's Office.

c. Enroll and successfully complete the first available Maryland Fire and Rescue Institute Fire Police Orientation Course and the National Traffic Incident Management Response Course within the first year of probation. In the event the probationary member fails the course, the probationary member shall successfully pass any additional attempt(s) within the 2nd year probationary period.

Note: The Board of Directors may waive "c", above with proof of previous training or experience that is recognized by the Maryland Fire and Rescue Institute or the North East Fire Company Inc.

d. The membership committee shall submit names to the Board of Directors for Approval, to become a Non-stock holding member once the probationary member:

(1) Responds to 100 of North East Fire Company; Inc. fire/rescue calls per year.

(2) Accumulates 50 points per year by the VLOSAP system with its paperwork as the tracking mechanism.

4. **School of Technology Fire Science Program.** Applications for membership under School of Technology Fire Science Program, at the North East Fire Company Inc., are submitted to the membership committee for review and background check. After the review and background processes, all applications shall be presented to the Board of Directors for their final decision. Probationary members shall:

a. Provide the membership committee proof of acceptance into the School of Technology Fire Science Program prior to the application presentation to the Board of Directors.

b. Select Fire Suppression or Emergency Medical Services category.

c. Successfully complete and pass all obligations and classes under the category for which they have chosen.

Note: The School of Technology Fire Science Program is run by the Cecil County School of Technology under the guidelines and policies of the Cecil County Public School System. The Cecil County Department of Emergency Services is the teaching agency for the program and institutes the training based on the teaching criteria and certification processes of the University of Maryland Fire and Rescue Institute and the Maryland Institute of Emergency Medical Services Systems.

5. General Membership (NON STOCK HOLDING) General Membership refers to the skills, knowledge, and abilities of applicants that can be applied to the daily support of the N.E.F.C. This type of experience includes, but not limited to, Information Technology, mechanics, finance, housekeeping or janitorial services, or other administrative functions.

Applications for membership under General, at the North East Fire Company Inc., are submitted to the membership committee for review and background check. After the review and background processes, all applications shall be presented to the Board of Directors for their final decision. Probationary members shall:

a. Serve no less than two year of probationary membership period with the North East Fire Company; Inc. and follow The Cecil County Firemen's Association Volunteer Length of Service Award Program By-Laws for the VLOSAP Policy and shall have 50 points per year to become a Non Stock holding Member

b. Accumulates 50 points per year by the VLOSAP system with its paperwork as the tracking mechanism.

c. Based on training, certification, or other supporting documentation, provided by the applicant, and approved by the Board of Directors may accept or require additional training to be completed.

NORTH EAST FIRE COMPANY; INC. RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL APPLICATIONS. APPLICATION MUST BE COMPLETELY FILLED OUT AND LEGIBLE OR IT WILL NOT BE CONSIDERED. APPLICATION MUST BE TURNED IN TWO WEEKS PRIOR TO THE BOARD OF DIRECTORS MEETING WHICH IS THE 2ND MONDAY OF EACH MONTH, NO EXCEPTIONS. ACCEPTANCE LETTER FOR SCHOOL OF TECHNOLOGY MUST BE TURNED IN WITH THE APPLICATION. ALL APPLICANTS SHALL LIVE WITHIN N.E.F.C. FIRST DUE FIRE DISTRICT AND OR GEOGRAPHIC FIRE DISTRICT

I, _____, certify that I have read and understand all of the information contained herein and hereby agree to abide by the same. I also understand that failing to abide by all of the above, may result in my removal as a probationary member of the North East Fire Company; Inc.

Signature of Applicant

Date Submitted

Print name of Applicant

IF UNDER 18 YEARS OF AGE, PARENT OR GUARDIAN MUST SIGN BELOW. THIS APPLICATION IS SUBMITTED TO THE NORTH EAST FIRE COMPANY; INC. WITH MY APPROVAL AND PERMISSION.

Signature of parent or guardian: _____ Date: _____

Print name of parent or guardian _____

NORTH EAST FIRE COMPANY; INC.

SSN# _____

Date applied: _____

CATEGORY OF MEMBERSHIP:

1. _____ FIRE SUPPRESSION
2. _____ EMERGENCY MEDICAL SERVICES
3. _____ FIRE POLICE (NON STOCK HOLDING)
4. _____ SCHOOL OF TECHNOLOGY (FIRE SCIENCE PROGRAM)
5. _____ GENERAL MEMBERSHIP (NON STOCK HOLDING)

Name: Last	First	Middle	Date of Birth:	Home Phone
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Cell Phone	Email Address
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Present Address: Street	PO Box	City	State	Zip
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Previous Address: Street	PO Box	City	State	Zip
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Present employer: Name	Address	Phone	Position
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Past employer: Name	Address	Phone	Position
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Do you have any objections to this department making inquiries regarding your character or qualifications from your present or past employers? Yes ___ No ___. If yes, please explain.

Have you ever changed your name?

Yes ___ No ___ If yes, he/she Alias Name:

Have you ever served in the Military?

Yes ___ No ___ If yes, please provide (DD Form 214)

Are you or were you ever a member of any other fire department?

Yes ___ No ___ If yes, what company? _____

Have you ever been removed from or been refused membership in another fire department, rescue squad, fraternal or civic organization? Yes ___ No ___. If yes, please explain.

List other organizations to which you belong: _____

Except for minor traffic violations, have you ever been: (Does not apply to those under 18 years of age)

- A. Arrested for any violation(s) of the law ___ Yes ___ No
B. Indicted for any violation(s) of the law ___ Yes ___ No
C. Have you ever been a defendant in criminal proceedings ___ Yes ___ No
D. Convicted of any violation of the law ___ Yes ___ No

If you answered yes to any of the above questions, please explain below.

Do you have any physical limitations that may require special consideration that we need to know about?

Yes ___ No ___

If yes, please explain. _____

Are you under a physician's care or on any medication that we need to know about?

Do you have any formal fire, fire police, EMS, or other specialized training? Yes ___ No ___

If yes, describe, _____

Do you have a license, certificate, or other authorization to practice a job or profession? Yes ___ No ___

If yes, describe, _____

Please indicate the reasons why you would like to become a member of this fire department.

Circle highest grade of school/college completed or GED.

School 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4 GED.

List references: Name, Address, and Phone Number.

1. _____

2. _____

3. _____

DECLARATION: I, _____ declare that the statements made in this application (including statements made in any accompanying papers) to the best of my knowledge and belief are true and correct.

Signature of Applicant

Date Submitted

Print name of Applicant

IF UNDER 18 YEARS OF AGE, PARENT OR GUARDIAN MUST SIGN BELOW. THIS APPLICATION IS SUBMITTED TO THE NORTH EAST FIRE COMPANY, INC. WITH MY APPROVAL AND PERMISSION.

Signature of parent or guardian: _____ Date: _____

Print name of parent or guardian _____

ALL APPLICANTS FOR MEMBERSHIP ARE SUBJECT TO ALL RULES AND REGULATIONS SET FORTH BY THE BOARD OF DIRECTORS OF THE NORTH EAST FIRE COMPANY, INC.

NORTH EAST FIRE COMPANY; INC. RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL APPLICATIONS. APPLICATION MUST BE COMPLETELY FILLED OUT AND LEGIBLE OR IT WILL NOT BE CONSIDERED. APPLICATION MUST BE TURNED IN TWO WEEKS PRIOR TO THE BOARD OF DIRECTORS MEETING WHICH IS THE 2ND MONDAY OF EACH MONTH, NO EXCEPTIONS. ACCEPTANCE LETTER FOR SCHOOL OF TECHNOLOGY MUST BE TURNED IN WITH THE APPLICATION. ALL APPLICANTS SHALL LIVE WITHIN N.E.F.C. FIRST DUE FIRE DISTRICT AN OR GEOGRAPHIC FIRE DISTRICT.

APPLICATION RECEIVED BY: _____

Date received _____

Date accepted by The Board of Directors _____

Yes ___No___ Reason denied _____

Background check date: _____ Yes ___No___

Revised 6/10/2019 by: B.O.D

